

**SRI VIJAY VIDYALAYA COLLEGE OF ARTS AND SCIENCE
NALLAMPALLI, DHARMAPURI DISTRICT, TAMIL NADU**

MAINTENANCE OF CAMPUS INFRASTRUCTURE

PHYSICAL AND ACADEMIC FACILITIES

The college has been upgrading its infrastructure during the last five years with a new building. The infrastructural amenities are timely upgraded and properly maintained. There is a Planning Committee constituted solely for this purpose. To meet the quality standards and needs, the IQAC as well as the College Council makes proposals for infrastructure development to the Planning Committee chaired by the Principal. Depending on the nature of the construction, the Planning Committee presents the proposal before the staff and PTA for their concurrence. The Managing Board takes the final decision on a priority basis. New infrastructure is created and existing upgraded to enhance academic standards and increase efficiency. The voltage and power supply are regularly checked by the appointed electricians. The service of an electrician and a plumber is made available on campus.

CLASSROOMS

The classrooms are modernized with LCD. Maintenance of the classrooms including furniture, doors, windows, and routine cleaning is conducted.

COMPUTER

Computers are properly serviced and reused for the proper functioning of academic and non-academic purposes and to minimize e-waste. The maintenance of computer hardware and software of the institute is carried out by third-party experts through annual maintenance contracts (AMCs).

LABORATORY

Normally at the end of the Academic sessions, the Heads of various departments are informed by the principal to give a report on the working status of the equipment used in their departments. The equipment/ instruments are repaired by professionals and if necessary, replaced and kept ready for use before the commencement of the new academic session. Some of the members of the staff and laboratory assistants make the maintenance of the equipment in their laboratory and the major defective equipment has been serviced by skilled technicians from outside. Purchase Committee calls for quotations of the needy materials for the lab. Annual stock verification of chemicals and glassware is done promptly. A stock register is kept in all departments to record all the laboratory facilities.

LIBRARY

Librarian initiates the requirement and maintenance of the library facilities with the help of library assistants. The Library Advisory Committee plays an active role in the smooth and efficient functioning of the library. The Library was automated using Integrated Library Management Software. Books, manuscripts, and reports are maintained with special care by the library assistants and they ensure a dust-free atmosphere in the library. Purchase Committee Calls for quotations and issue of a purchase order for books, journals, and other library facilities. OPAC system for book search has been devised and regularly updated. Stock verification of library books is done every year.

SPORTS FACILITIES

The Department of Physical Education monitors the maintenance of sports equipment and service of Sports Facilities at least once a year. Professionals are hired for special sports training and field maintenance. The equipment in Gymnasium is regularly serviced and new ones are purchased whenever required. Regular maintenance of the sports field is conducted.