



SRI VIJAY VIDYALAYA COLLEGE OF ARTS & SCIENCE

Affiliated to Periyar University Salem -11
Accredited with 'A' Grade by NAAC / Recognized 2(f) and 12(b) Under UGC Act, 1956.
Nallampalli, Dharmapuri.

NOTICE

N. No: SVVCAS/IQAC/2020-2021/01

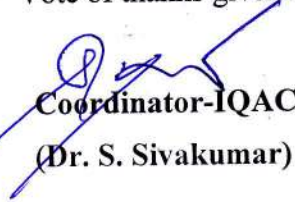
03.08.2020

This is to inform you that, IQAC meeting for the academic year 2020-2021 will be conducted on **13.08.2020** (Thursday) at **10.30 am**. All the members of IQAC are requested to be present for the meeting without fail through **ZOOM** meeting.

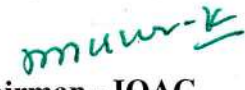
AGENDA

- 1.1 Welcome address by chairman-IQAC.
- 1.2 Review of the previous meeting.
- 1.3 To conduct a faculty training programme to enable staff to handle online classes and use ICT tools effectively.
- 1.4 Conducting more training classes for students to learn their subjects through online mode.
- 1.5 Initiating more Certificate/Add-on/Value added Courses through online mode.
- 1.6 Website development and maintenance.
- 1.7 Action Plan for the academic year 2020-2021 to be organized in consideration of the COVID-19 pandemic situation.
 - ❖ Organizing induction programme for first-year UG and PG students through online mode.
 - ❖ Organizing soft skill development programme for UG & PG students through online mode.
 - ❖ Encourage to conduct of a number of online webinars at national and international levels.
 - ❖ Encourage to involve of the students in health & safety awareness programmes for COVID-19 online.
 - ❖ To inspire the faculty Members to attend and present research articles in National/ International webinars and develop the Quality of Publications in UGC Approved Journals/Scopus/SCI/SCI-E.

Vote of thanks given by IQAC coordinator.


Coordinator-IQAC
(Dr. S. Sivakumar)




Chairman - IQAC
(Dr. K. Balasundaram)

PRINCIPAL
SRI VIJAY VIDYALAYA
COLLEGE OF ARTS & SCIENCE
DHARMAPURI - 636701.

Copy to:

1. The University Representative
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The Research & Development Coordinator
9. The IQAC Coordinator

Members present:

1. Dr.K. Balasundaram
2. Dr.P. Prakash
3. Dr.S. Rameshkumar
4. Dr.V. Sanjeevarayan
5. Dr.R. Raja
6. Dr.S. Adhithiyan
7. Mr.K. Mahendran
8. Dr.R. Jayanthi
9. Dr.S. Mugundhan
10. Mr.A. Senthil
11. Dr.D. Maruthanayagam
12. Dr. C. Shanmugam
13. Dr.S. Jagathishkumar
14. Dr.S. Sathishkumar
15. Dr.R. Vasanthi
16. Mr.K. Munivel
17. Dr.S. Sivakumar





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

1.1: Chairman of IQAC Dr. K. Balasundaram, welcomed the gathering for the first meeting of IQAC for the academic year 2020-2021 to review the academic activities and to discuss about the academic plans.

Discussions	Presenting Member	Outcomes of Discussion	Action to be taken
1.2 Review of the previous meeting	Presented by IQAC Coordinator	The review of the previous meeting of the academic year 2020- 2021 was presented before the members of IQAC.	Head of the various departments and the Academic Coordinator decided to take necessary action for the previous review of meeting.
1.3 To conduct a faculty training programme to enable staff to handle online classes and use various ICT tools effectively	Presented by Academic Coordinator	The online mode of teaching gives uninterrupted knowledge of subjects to the students.	Heads of the various departments and the Academic Coordinator are asked to give the necessary plan and execution for the online mode of teaching.
1.4 Conducting more training classes for students to learn their subjects through online mode.	Presented by Academic Coordinator	The students acquire knowledge on how to learn their subject through online mode.	The Head of the departments and the Academic Coordinator are asked to do the necessary follow-up.
1.5 Initiating more certificate/Add-on/Value added Courses through online mode	Presented by Academic Coordinator	The students got sufficient knowledge of their subjects and also can acquire knowledge in core subjects which increases their potential for getting placement.	Heads of the various departments and the Academic Coordinator are asked to take necessary action for framing the syllabus and curriculum for add-on and certificate courses.
1.6 Website development and maintenance	Presented by Academic Coordinator	The events and activities of the college have been updated and displayed	The academic coordinator and Website in charge asked to give recent updates on the department activities.
1.7 IQAC action plan for the year	Presented by IQAC Coordinator	The action plan for the year 2020-2021 was presented by the	All the head of the departments, faculty




2020-2021		<p>IQAC coordinator for suggestions and effective implementation.</p> <p>The academic coordinator suggested organizing an induction programme for first-UG & PG students.</p> <p>Academic coordinator suggested organizing soft skill development programme for UG & PG students.</p> <p>The Academic coordinator recommended conducting a number of online webinars in national and international levels.</p> <p>The Academic coordinator recommended conducting a number health related awareness online programmes for students and the public.</p> <p>R &D coordinator suggested to inspiring faculty Members to attend and present research articles in National/ International webinars and develop the Quality of Publications in UGC Approved Journals/Scopus/SCI/SCI-E.</p>	<p>members and Research & Development coorcoordinators asked to do the follow up.</p>
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The meeting of IQAC ended at 1.00 p.m. and IQAC coordinator delivered the vote of thanks to the members.

The minutes of the meeting were summarized by **Dr. S.Sivakumar – Coordinator- IQAC.**


 Coordinator-IQAC
 (Dr. S. Sivakumar)




 Chairman-IQAC
 (Dr. K. Balasundaram)

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NOTICE

N. No: SVVCAS/IQAC/2020-2021/02

02.11.2020

This is to inform you that, IQAC meeting for the academic year 2020-2021 will be conducted on 11.11.2020 (Wednesday) at 11.30 am. All the members of IQAC are requested to be present for the meeting without fail through **online mode** using a common platform.

AGENDA

- 1.1 Welcome address by chairman-IQAC.
- 1.2 Review of the previous meeting.
- 1.3 To conduct various COVID-19 awareness programmes online for maintaining COVID - 19 protocols.
- 1.4 Discussion to organise more number of webinars at national and international levels and made necessary provisions for conducting webinars.
- 1.5 Encouraging the students and faculty members to present more number of research papers in national/international webinars.
- 1.6 Discussion about getting feedback from the students regarding online classes and further action to be taken about the online classes.
- 1.7 Discussion about organizing preparative classes for students to write the Periyar University exam through online mode and also create video presentations in both Tamil and English to explain the rules regarding the university exam through online mode.
- 1.8 Vote of thanks given by IQAC coordinator


Coordinator-IQAC

(Dr. S.Sivakumar)


Chairman-IQAC 2.11.2020

(Dr. K.Balasundaram)

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5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The Research & Development Coordinator
9. The IQAC Coordinator



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Members present:

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2. Dr.P. Prakash
3. Dr.S. Rameshkumar
4. Dr.V. Sanjeevarayan
5. Dr.R. Raja
6. Dr.S. Adhithiyan
7. Mr.K. Mahendran
8. Dr.R. Jayanthi
9. Dr.S. Mugundhan
10. Mr.B.Govindaraj
11. Dr.D. Maruthanayagam
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INTERNAL QUALITY ASSURANCE CELL (IQAC)


1.1: The meeting started at 11.30 am. **Dr. K. Balasundaram**, Chairman of IQAC welcomed the gathering and reviewed the academic activities and prominence the necessity of strengthening the activities of IQAC this semester.

Discussions	Presenting Member	Outcomes of Discussion	Action to be taken
1.2 Review of the previous meeting	Presented by IQAC Coordinator	The review of the previous meeting was presented before the members of IQAC.	The Head of the various departments and the Academic Coordinator decided to take necessary action for the previous review of the meeting.
1.3 To conduct various COVID -19 awareness programmes online for maintaining COVID - 19 protocols.	Presented by Academic Coordinator	By Conducting various COVID-19 awareness programmes online mode students and people would get awareness about the COVID-19 protocol announced by the government.	All the heads of departments and the Academic Coordinator are asked to give the necessary plan and execution method for the COVID-19 awareness programme.
1.4 Discussion to organise more webinars at national and international levels and made necessary provisions for conducting webinars.	Presented by Academic Coordinator	By conducting more webinars, students would acquire knowledge of their respective subjects as well as research areas even in COVID-19 pandemic situations.	The Head of the departments and the Academic Coordinator are asked to do the necessary follow-up.
1.5 Encouraging the students and faculty members to present more number of research papers in national/international webinars.	Presented by Academic Coordinator	The students and faculty members can update their subject knowledge in their research fields by presenting research papers in national and international level webinars.	All the heads of the departments and the Academic Coordinator are asked to take necessary action to motivate the students to submit more research papers in national and international level webinars.
1.6 Discussion about getting feedback from the students regarding online	Presented by Academic Coordinator	By getting feedback from the students about the online classes, the quality of the online classes can be enhanced	The academic coordinator asked to take the necessary steps.

classes and further action to be taken about the online classes.		by taking action.	
1.7 Discussion about organizing preparative classes for students to write the Periyar University exam through online mode and also create video presentations in Tamil and English to explain the rules regarding the university exam through online mode.	Presented by IQAC Coordinator	Students can get information about how to write the university exam through online mode and how to convert the exam answer sheets into portable document format and upload them to the university portal.	All the heads of the departments, and faculty members are asked to do the follow-up.

The meeting of IQAC ended at 1.30 p.m. and IQAC coordinator delivered the vote of thanks to the members.

The minutes of the meeting were summarized by **Dr. S.Sivakumar – Coordinator- IQAC.**


Coordinator-IQAC
(Dr. S.Sivakumar)




Chairman-IQAC
(Dr. K.Balasundaram)

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